

Hartford Central School District
Board of Education Meeting

Date: July 11, 2016
Time: 7:00pm
Type: Reorganizational Meeting
Location: District Library

AGENDA

1. The meeting was called to order at 7:00pm by the Superintendent of Schools
2. A motion to appoint Joann Searles as Acting Clerk was made by Mr. Jessen, and seconded by Mrs. Thomas. Vote 5-0
 - Mr. Cook gave Mrs. Joann Searles the Oath of Allegiance
3. Election of Board Officers
 - Election of Board of Education President: A motion to appoint Mr. Brian Getty as Board of Education President was made by Mrs. Thomas, and seconded by Mr. Jessen. Vote: 5-0
 - Election of Vice President: A motion to appoint Mrs. Thomas as Board of Education Vice President was made by Mr. Getty, and seconded by Mr. Jessen. Vote: 5-0
 - Mrs. Searles then to gave the oath of allegiance to Mr. Cook and newly elected Board President, Mr. Getty and Vice President Mrs. Thomas.
4. Appointment of Officers: On a motion by Mr. Jessen, and seconded by Mr. Fish, the following individuals were appointed as officers for the 2016-2017 school year: Vote: 5-0.

<u>Position</u>	<u>Recommended Motion</u>
District Clerk <ul style="list-style-type: none">• Annual Salary \$1,097	Joann Searles
District Clerk Pro-Tem for conducting business after reconvening to Regular Session from Executive Session, unless otherwise specified for the 2016-2017 school year	Andrew Cook
Treasurer <ul style="list-style-type: none">• Annual Salary \$745	Joann Searles
Tax Collector	
Purchasing Agent	Andrew Cook
School Medical Officer <ul style="list-style-type: none">• Annual Salary \$12,500	Dr. Joel Solomon
School Attorney	Bartlett, Pontiff, Stewart & Rhodes, PC

External Auditor • Annual Fee \$11,500	Jenkins, Beecher & Bethel, LLP
Attendance Officer	Linda Parrott-Fuller
Extra Classroom Treasurer • Annual Salary \$545	Joann Searles
Asbestos Designee	Kevin Lovely
Chemical Hygiene Officer	TBD
Pesticide Notification Officer	Kevin Lovely
Title IX Compliance Officer	Andrew Cook
Free and Reduced Lunch Review Official	Melanie Howe
Free and Reduced Lunch Verification Official • Annual Stipend \$2,500	Vicki Pollock
Free and Reduced Lunch Hearing Official	Andrew Cook
Lead Teacher Evaluators	Andrew Cook Brian George Bethellen Mannix
Lead Principal Evaluators	Andrew Cook
Designated Education Official to receive court records and coordinate student participation in programs, SAVE Legislation, Uniform Violence Reporting, and NCLB.	Andrew Cook

5. Action Items: On a motion by Mr. Jessen, and seconded by Mr. Smith, the Board of Education approved the action items below. Vote: 5-0

<u>Action Items</u>	<u>Recommended Motion</u>
Depository	Glens Falls National Bank and Trust Co. - All Accounts, with exceptions per BOE Policy on Investments and BANS /BONDS
Regular Meeting of Board of Education	<ul style="list-style-type: none"> • August 15, 2016 • September 19, 2016 • October 17, 2016 • November 21, 2016 • December 19, 2016 • January 23, 2017 • February 27, 2017 • March 20, 2017 • April 24, 2017 • May 15, 2017 • June 19,2017
Petty Cash Fund	\$100 to District Office \$100 to Principal's Office \$50 to District Treasurer
Authorization to advertise and open sealed bids	Superintendent of Schools or District Clerk
Official newspaper of district	<ul style="list-style-type: none"> • The Post Star, Glens Falls, New York • The Granville Sentinel, Granville, NY
Superintendent and District Treasurer bonded	Board authorize bond in amount of \$200,000
Account Clerk and Extra-Classroom Treasurer bonded	Board authorize bond in amount of \$50,000
Certification of payrolls	Andrew Cook, Superintendent
Official mileage reimbursement rate	As per IRS Adjustments
Authorization to sign federal grants	Andrew Cook, Superintendent
Authorization for Budget Code transfers up to \$1000	Andrew Cook, Superintendent
Authorization to approve use of building and grounds	Brian George, Middle/High School Principal
Authorization to approve tax refunds in an amount of \$2,500 or less, and additional authority to approve tax corrections where the change in taxes for the respective property is less than \$2,500	Andrew Cook. Superintendent
Review and Approval of the district's Student Code of Conduct	
Authorization to suspend students during the 2016-2017 school year, in accordance with appropriate Education Law	Andrew Cook Brian George Bethellen Mannix
Establish Substitute Teacher Pay-rate	<ul style="list-style-type: none"> • Certified: \$100 • Non-Certified: \$85

Appointment of "Emergency Coaches" for the 2015-2016 school year.	Andrew Capone Caleb Sutliff Kristilyn Breault
Transportation Sub Committee of B.O.E.	Mr. Jessen and Mr. Getty
Building and Grounds Sub-Committee of B.O.E.	Mrs. Thomas and Mr. Fish
Education and Curriculum Sub-Committee of B.O.E.	Mr. Getty and Mrs. Thomas
Policy Committee	Mr. Jessen and Mr. Fish
Claims Audit Committee	ALL

6. Adjournment: Upon the motion by Mrs. Thomas and seconded by Mr. Fish the reorganizational meeting was adjourned at 7:04pm.